



OWOSSO HISTORICAL COMMISSION  
THE CURWOOD COLLECTION

## OWOSSO HISTORICAL COMMISSION

Regular Meeting Minutes

May 20, 2019, 7:00 PM Curwood Castle

(Postponed from May 13, 2019 @ 6 PM)

**CALL TO ORDER:** MEETING WAS CALLED TO ORDER AT 7:46 PM BY CHAIR CAROLYN EBERT

**PRESENT:** Commissioner Carolyn Ebert, Chair; Commissioner Karen Marumoto, Vice Chair; Commissioner Elaine Greenway; Commissioner Dave Acton and, Commissioner Sara Adams, and Commissioner Heather Jacobs.

**ABSENT:** Commissioner Jed Dingens and Commissioner Paul Rogers.

**OTHERS PRESENT:** Carol Vaughn, Lori Bailey, Nathan Henne, City Manager and Robert Doran-Brockway, Director

**APPROVAL OF AGENDA:** Commissioner Acton motioned to approve agenda as presented. Motion Supported by Commissioner Marumoto.  
Ayes all, motion carried.

**APPROVAL OF APRIL 2019 REVENUE AND EXPENDITURE REPORT**  
Commissioner Greenway motioned to approve the April 2019 Revenue and Expenditure Report. Motion Supported by Commissioner Acton.  
Ayes all, motion carried.

### CONSENT AGENDA:

Revenue & Expenditure; Castle Report; Castle Gift Shop; Castle April Comparison; Balance Sheet; Check Register; April 2019 Meeting Minutes; City Manager Approved 19/20 OHC Budget.

**Commissioner Greenway motioned to approve the Consent Agenda. Supported by Commissioner Adams. Ayes all, motion carried.**

**CITIZEN COMMENTS:** NONE

**COMMUNICATIONS:** NONE

### OLD BUSINESS:

- **501(c) 3 Status Report** – Still in Process
- **Museums and Parks Millage Review**
  - **MCACA Grant update** – Director Doran – Brockway reported he couldn't do this grant this year.
  - **2019 Owosso Historic Home Tour**

YES

Ludington

Alderman

Jacobs

Greenway – repeat

Doran – Brockway – repeat

Woodworth

MAYBE

Lameti

Stechschulte  
Gregoricka

**NEW BUSINESS:**

**Comments on City manager Presentation of Fiscal Year 19/20**

Director Doran-Brockway commented he felt the prior meeting with the city manager went well. He also commented he felt the commissioners did a good job asking the questions about the budget.

**Curwood Weekend – board Schedule** – Director Doran-Brockway asked the board members to sign up to let him know when they will be available to volunteer Curwood Weekend.

**Committee Reports**

- 1) Exhibitions & Special Event – Commissioner Greenway and Director Doran-Brockway reported they discussed, The Home Tour, volunteers, the holiday party and decorating the Castle.
- 2) Education – Commissioner Adams reported that they talked about making the museums an education space for students as well as possible fundraising events for student supplies.
- 3) Museum Stewardship- Director Doran-Brockway reported that he and Commissioner Dingens met.
- 4) Archiving & Acquisitions – Commissioner Jacobs reported that she had spoken with Archiving company, Past Perfect , and estimates it will cost \$800.00 per year.
- 5) Finance/Governance – Commissioner Acton reported they discussed raising money and waiting for 501(c)3 approval.
- 6) Marketing, Advertising & Social Media – Director Doran-Brockway reported it is moving along. There are 3 Facebook pages with a really good presence on there.
- 7) Volunteers – Director Doran - Brockway reported Denice Grace is in charge and is currently in the process of contacting them.

**CITIZEN COMMENTS:**

**None**

**ADJOURN:**

**Commissioner Adams motioned to adjourn at 9:16, Supported by Commissioner Marumoto.  
Ayes All, Motion Carried.**